



DOCUMENTS TO BE SUBMITTED - VISA FOR FAMILY REUNIFICATION WITH A BELGIAN SPOUSE / PARENT IN BELGIUM

Below, you will find the list of documents related to visa for family reunification with a Belgian spouse in Belgium (point A) as well as for family reunification for children with a Belgian parent (point B).

A. Family reunification with a Belgian SPOUSE in Belgium

- 1. Printed version of the visa application form** filled in online on the application Visa On Web, signed and dated (2 originals) as well as **2 passport color photos** ;
- 2. International travel document/passport**, in which the visa can be issued and which is valid for at least 12 months (for ex. biometrical passport);
- 3. Proof of payment of the administrative tax** (2 copies); the administrative tax is payable per person and per application. The amount to be paid is **206 €** to the following bank account of the Federal Public Service (FPS) Interior, Immigration Office:

Beneficiary: **SPF Intérieur, Office des étrangers**, Boulevard Pacheco 44 - 1000 Bruxelles :

IBAN: BE57 6792 0060 9235

BIC: PCHQBEBB

Bank: BPOST SA, Centrum Monnaie (with no number), 1000 Bruxelles

The communication of the transfer must mandatorily mention the name, surname, date of birth and nationality of the applicant, according to the following structure: NameSurnameNationalityDDMMYYYY.

The amount that is being paid must cover the amount of the administrative tax AND the possible banking/transfer fees.

We recommend applicants to pay this amount well in advance (at least 5 working days prior the appointment).

- 4. Identity Card of the spouse in Belgium** (2 copies);
- 5. Applicant's birth certificate** (1 original + 2 copies);
- 6. Marriage certificate** (1 original + 2 copies);

7. **Proof of the dissolution of the previous marriage, or a certificate of death** of the previous spouse, in case this is a second marriage for the applicant or for the spouse in Belgium (1 original + 2 copies); this document must be provided as long as this information is not already mentioned in the National Register;
8. **Proof that the person to be joined has a health insurance** that will cover the applicant upon arrival in Belgium :
 - mutual insurance certificate (2 copies); or
 - travel medical insurance covering risks in Belgium for minimum 3 months (minimum coverage: 30.000 €) (2 copies);
9. **Attest of household composition** issued by the municipality in Belgium and showing with whom the person to be joined in Belgium currently lives (2 copies);
10. Proof that the person to be joined has an **accommodation, which is sufficient** for his/her family :
 - ownership title related to the accommodation where the person to be joined in Belgium has his/her main residence (2 copies); or
 - lease agreement duly registered with the Ministry of Finance ("Bewijs van Registratie/Relation d'Enregistrement" which is to be found on www.myrent.be) + description of the accommodation (if not included in the contract) (2 copies).

The address mentioned on these documents must be the same as the one mentioned in the National Register.

11. **Proof of stable, regular and sufficient financial resources** (minimum **2048.53 €** netto/month) of the person to be joined (2 copies):
 - employees and workers must provide salary slips/statements covering a period of at least 12 months + employment contract;
 - for self-employed (physical person or leader of a company), please check the conditions on <https://dofi.ibz.be/en/moyens-de-subsistance-stables-reguliers-et-suffisants/sponsor-self-employed>

Important remarks:

- a) Unless stated otherwise above, all official documents (including medical certificate except for Kosovo) are to be legalized/apostilled by the relevant official authority:

For Albania: Ministry of Foreign Affairs; more information on <https://www.hcch.net/en/states/authorities/details3/?aid=305>).

For North Macedonia: First Instance Courts of North Macedonia; more information on <https://www.hcch.net/en/states/authorities/details3/?aid=320>

For Kosovo: Ministry of Foreign Affairs; more information on <https://www.hcch.net/en/states/authorities/details3/?aid=1040>

For Bulgaria: Ministry of Foreign Affairs; more information on <https://www.hcch.net/en/states/authorities/details3/?aid=312>

- b) All official documents have to be translated into French, Dutch, or German by a sworn translator, then both the original and the translation have to be legalized/apostilled by a separate apostille each. A translation of an apostille is not considered as a separate apostille.
- c) In case of a multilingual form (for instance Albanian/English), this document does not need to be translated.
- d) Official documents (from your country of origin or from Belgium) submitted with the visa application cannot be older than 6 months as from the date of the appointment for submission of the visa application.
- e) Documents listed above should be submitted according to the listing order. Originals have to be provided when requested, together with the indicated number of copies. Copies must immediately follow the originals.

B. Family reunification with a Belgian PARENT (father/mother) in Belgium – Children under 18 years old

Children under 18 years old do NOT pay administrative tax.

- 1. Printed version of the visa application form** filled in online on the application Visa On Web, signed and dated (2 originals) as well as **2 passport color photos** ;
- 2. International travel document/passport**, in which the visa can be issued and which is valid for at least 12 months (for ex. biometrical passport);
- 3. Identity Card of the parent in Belgium** (2 copies);
- 4. Applicant's birth certificate** (1 original + 2 copies);
- 5. Parental authorization:** in case the child is joining alone his/her parent in Belgium, the child and the parent in Belgium must explicitly be authorized to do so, either by the parent staying in the country of origin (notarized parental authorization) or by a court decision (1 original + 2 copies).
- 6. Proof that the person to be joined has a health insurance** that will cover the applicant upon arrival in Belgium :
 - mutual insurance certificate (2 copies); or
 - travel medical insurance covering risks in Belgium for minimum 3 months (minimum coverage: 30.000 €) (2 copies);
- 7. Attest of household composition** issued by the municipality in Belgium and showing with whom the person to be joined in Belgium currently lives (2 copies);

If this document is already submitted with the application of his/her parent, there is no need to include it again in the application file of the child.

- 8. Proof that the person to be joined has an accommodation, which is sufficient** for his/her family :
 - ownership title related to the accommodation where the person to be joined in Belgium has his/her main residence (2copies); or
 - lease agreement duly registered with the Ministry of Finance ("Bewijs van Registratie/Relation d'Enregistrement" which is to be found on www.myrent.be) + description of the accommodation (if not included in the contract) (2 copies).

The address mentioned on these documents must be the same as the one mentioned in the National Register.

If this document is already submitted with the application of his/her parent, there is no need to include it again in the application file of the child.

- 9. Proof of stable, regular and sufficient financial resources** (minimum **2048.53 € netto/month**) of the person to be joined (2 copies):
 - employees and workers must provide salary slips/statements covering a period of at least 12 months + employment contract;

- for self-employed (physical person or leader of a company), please check the conditions on <https://dofi.ibz.be/en/moyens-de-subsistance-stables-reguliers-et-suffisants/sponsor-self-employed>

If this document is already submitted with the application of his/her parent, there is no need to include it again in the application file of the child.

Important remarks:

- a) Unless stated otherwise above, all official documents (including medical certificate except for Kosovo) are to be legalized/apostilled by the relevant official authority:

For Albania: Ministry of Foreign Affairs; more information on <https://www.hcch.net/en/states/authorities/details3/?aid=305>.

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