



### **DOCUMENTS TO BE SUBMITTED - VISA WITH SINGLE PERMIT**

1. **Printed version of the visa application form** filled in online on the application Visa On Web, signed and dated (1 original) as well as **1 passport color photo** ;
2. **International travel document/passport**, in which the visa can be issued and which is valid for at least 12 months (for ex. biometrical passport);
3. **Proof of payment of the handling fee : 180 €** per applicant to be paid well in advance (at least 5 working days) PRIOR to the appointment to the bank account of the **Embassy of Belgium in Sofia**, bld. James Bourchier n°103, 1407 Sofia (1 copy):

IBAN : BG09 BUIN 9561 1000 5946 32

BIC/SWIFT: BUINBGSF

Banque : Allianz bank, Bld. James Bourchier n°71, 1407 Sofia

Communication of the transfer : Name-Surname-Nationality-Date of birth-Reason : Visa Article 9 Loi15.12.1980

The amount that is being paid must cover the amount of the handling fee AND the possible banking/transfer fees.

**On the day of the appointment, the visa application will NOT be accepted and it will therefore not be registered if the full amount is not available in the bank account mentioned above. A new appointment will have to be fixed for the applicant to come back and file his/her visa application again at the Embassy.**

4. **Decision granting the Single Permit** (the Annex 46/Annex 47 received from the Immigration Office)(1 copy)
5. **Authorization for work** received from the competent Region (1 copy);

**ATTENTION: If one of the last two documents is missing, the visa will NOT be issued the same day!**